



**West Evan College of Business, Health and Allied Sciences  
(WECOBHAS)**

P O Box 15805, Dar Es Salaam,  
Silva City, Cheka-Somangila

Kigamboni Municipal, Dar Es Salaam,

Tel: 0755 168 817 / 0764 222 999 Email: [info@wecobhas.ac.tz](mailto:info@wecobhas.ac.tz).

Website: [www.wecobhas.ac.tz](http://www.wecobhas.ac.tz)

**REG/BMG/053**

**JOINING INSTRUCTION FORM TO DIPLOMA/CERTIFICATE PROGRAMMES FOR  
ACADEMIC YEAR 2024/25**

(Please read carefully the Instructions before filling in this application form and be reminded that it's a criminal  
Offense to submit false information/documents)

**PART 1: INSTRUCTIONS:**

1. The dully filled application form should be returned along with certified photocopies of Certificates, academic transcript and original bank pay –in-slip (should bear the names of applicant).
2. Application Form is obtained from the Admission Office at Tzs. 30,000 (thirty thousand only)

**PART 2: ADMISSION REQUIREMENTS**

1. Completed medical examination form
2. Original Certificates of Secondary education
3. Application Form and the Admission letter
4. Evidence of payment of the fees and other charges
5. Birth Certificate or an affidavit
6. Colored pass port size photos (4)

**PART 3: COURSE OFFERD**

<b>COURSE OFFERD</b>	<b>LEVELS</b>
Pharmaceutical science	Level 4, 5 and 6
Procurement and Supply	Level 4, 5 and 6
Clinical Medicine	Level 4, 5 and 6
Business Administration	Level 4, 5 and 6
Accountancy	Level 4, 5 and 6
Social Work	Level 4, 5 and 6
Laboratory Assistant -VETA	Level 1, 2 and 3
Business Operations Assistant-VETA	Level 1,2 and 3

## PART 4: COURSE REQUIREMENT

Clinical medicine	Pharmaceutical science	Laboratory Assistant
<ul style="list-style-type: none"> <li>✦ 1 Blood pressure machine</li> <li>✦ Fetoscope</li> <li>✦ 1 Stethoscope</li> <li>✦ 1 Tape measure</li> <li>✦ 1 Thermometer</li> <li>✦ 1 Examination touch</li> <li>✦ Patella harmer</li> <li>✦ 1 Box – Gloves</li> </ul>	<ul style="list-style-type: none"> <li>✦ Calculator</li> <li>✦ Tanzania Pharmaceutical Handbook</li> <li>✦ 1 Box – Gloves ✦ Towel</li> </ul>	<ul style="list-style-type: none"> <li>✦ Calculator</li> <li>✦ 1 Box - Gloves</li> </ul>

## PART 5: FEE STRUCTURE

The Tuition fees and other financial requirement is follows.

Sn	Item	Pharmacy/ Clinical Medicine	Laboratory Assistants/ Social Work	Businesses/ BOA
1	Tuition Fee	1,800,000	720,000	720,000
2	Other charges	480,000	380,000	280,000
<b>Total</b>		2,280,000	1,100,000	1,000,000

## PART 6: FEE PAYMENT SCHEDULE

It is obligatory that fees are paid strictly based on the payment schedule. Students are however encouraged to enter into agreement with the Finance.

**Fees could be paid based on monthly basis starting with Tzs 300,000 per month.**

Timing	Pharmacy/Clinical Medicine	Laboratory Assistant/Social Work	Business/BOA
At the Beginning of 1 <sup>st</sup> Semester	Tzs 700,000	Tzs 350,0000	Tzs 300,000
Before Continuing Assessment 2	Tzs 440,000	Tzs 200,000	Tzs 200,000
At the Beginning of Second Semester	Tzs 700,000	Tzs 350,000	Tzs 300,000
Before Continuous Assessment 4	Tzs 440,000	Tzs 200,000	Tzs 200,000

## PART 7: OTHER PAYMENTS

Item	Amount	Description
National Examination	Tzs 150,000	All student of Clinical Medicine, Pharmacy and Social Work
Clinical Rotation - Clinical Medicine	Tzs 300,000	All Students with Clinical Rotation
Pharmacy Practice/Field Work	Tzs 100,000	All Students with Pharmacy Practice Field
Field Work-Laboratory Assistant / BOA	Tzs 100,000	All Students with Field Attachment
Field Work-Social Work	Tzs 100,000	All Students with Field Attachment
Field Work- Procurement and Supply	Tzs 100,000	All Students with Field Attachment
Supplementary/Special Exams	Tzs 50,000	Per Module
Appeal	Tzs 50,000	Per Module

Medical Capitation with NHIF	Tzs 50,400	All Students
Graduation	Tzs 70,000	Finalist

### PART 8: MODE OF PAYMENT

- ✦ All payments are non-refundable
- ✦ The fee structure is annual, the management reserves the right to change the right to change the fees structure at the end of each academic year
- ✦ A Bank pay in slip should be submitted to Finance on reporting to the College before admission.
  - ✦ No student shall be accepted to the College without settling the first instalment.
- ✦ **Account Number :0150498453500 Account Name: West Evan College – for fees**
- ✦ **Account Number: 0150498453501 Account Name: West Evan College – other charges use**
- ✦ Payment made by M-Pesa, Tigo Pesa and Airtel Money must be done upon obtaining control number

### PART 9: COLLEGE UNIFORM

Course	Male	Female
Business Courses/Business Operations	Decent Office Dress	Decent Office Dress
	Black leather shoes (Open shoes/sandals are not allowed during class hours)	Flat Black Shoes (Open shoes/sandals are not allowed during class hours)
Pharmacy and Clinical Medicine Students	Two White Shirts with short sleeves	Two White Gowns with short sleeves (Decent one- below knees)
	Khaki colored 2 pairs of trousers (Cotton materials)	Flat Black Shoes (Open shoes/sandals are not allowed during class hours)
	Black leather shoes & white socks (Open shoes/sandals are not allowed during class hours)	
	White clinical coat/ lab coat	White clinical coat/Lab coat
Laboratory Assistants and Social Work students	Two White Shirts with long sleeves	Two White Gowns with short sleeves (Decent one- below knees)
	Dark Blue colored 2 pairs of trousers (Cotton materials)	Flat Black Shoes & white socks (Open shoes/sandals are not allowed during class hours)
	Black leather shoes & white socks (Open shoes/sandals are not allowed during class hours)	
	White clinical coat/ lab coat	White clinical coat/ lab coat

Note: College Uniforms must have a college logo; Uniforms must be purchased at the campus for **Tzs 105,000/- to all students as stipulated above.**

## **PART 10: REQUIREMENTS FOR BOARDING HOSTEL/CAFETERIA**

### **1. Cafeteria and Canteen services**

The College provides no food; however, the cafeteria is open for students at prescribed times to cater for students' meals need.

### **2. Residence facility**

The College provides a room and a bed. Students are required to bring with them:

- ✦ The mattress (3 x 6)
- ✦ A blanket
- ✦ 4 bed sheets
- ✦ 1 pillow + 2 pillow cases
- ✦ 1 mosquito net
- ✦ 1 bucket
- ✦ Towels
- ✦ Open shoes/sandals and casual canvas shoes

Students are required to sign resident (hostel) rules and regulations, any violation of these rules and regulation will amount to students to be expelled from the facility. Students must pay for the Tzs 20,000 to meet the cost of water that is paid for each installment. The hostel electricity bill is shared by all residents.

All inquiries and duly filled Applicant forms should be addressed to: -

Simon Ikumbo  
Principal

**The Principal, West Evan College of Business and Health Sciences,**

Prestige Silva Heritage Park, Block D Cheka,  
Plot 90, P O Box 15805, Kigamboni, Dar Es Salaam  
Cell: +755 168 817 or +255764222999  
Email: [info@wecobhas.as.ac.tz](mailto:info@wecobhas.as.ac.tz), Website: <http://ecobhas.ac.tz>

**WELCOME TO THE CENTER OF EXCELLENCY  
WEST EVAN COLLEGE OF HEALTH AND ALLIED SCIENCES**